

I can't say enough good things about the Document Management Services offered by Ford Business Machines. I had boxes and boxes of old documents (and current documents) that were stored in our damp, dusty basement. The documents were filed by year and/or permit number.....it was not easy at all to find anything you were looking for. The documents that have been scanned were provided to the Township on a flash drive.....the document files are very easy to search, making finding the information I need much easier and more efficient. I have documents ranging from 8-1/2 x 11 standard documents to large format blueprints.....Ford Business Machines is able to scan them all! In my opinion, every Township should consider having their documents scanned.....not only for the ease of finding the needed information but for preservation of the documents as well.

I'm not very good at writing reviews.....if you need any additional information, let me know. Feel free to clean it up. 😊

Thank you,
Carrie

Carrie J Morrison
Secretary~Treasurer

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